

Monash Student Council

MINUTES

Meeting 04/09 of the Monash Student Council held at 2:30pm on Thursday the 19th of February 2009 in the Conference Room.

Meeting opened at 02:42pm.

1. Attendance:

President:	Julian Campbell	
Secretary:	Ephiny Gale	(minutes)
Education (Public):	Gemma Buckley	
Education (Academic):	Lauren O'Dwyer	
Activities:	Lynton Gunn	(proxy for Chris Salmon)
Welfare:	Lucy Hotchin	(chair)
Environment:	Imogen Jackson	
Women's:	Madeline Schultz	
Female Queer:	Naja McFadden	
Male Queer:	Greig Friday	
C&S:	Patrick Thompson	
MAPS:	Neil Parry	
General Representative:	Simon Singer	(proxy for Lisa Dalla Torre)
General Representative:	Alex Roe	(proxy for Adam Taranto)
Apologies:	Mungly Eddy Landry Daniel Snow Adam Taranto Lisa Dalla Torre Robbie Philpott	
Absent:	E-Thing Gee Sarah Cousins	
Observers:	Ali Majokah Omar Hassan Andrew Black	

2. Acknowledgment of traditional owners of land

This MSC acknowledges and pays respect to the people of the Kulin nations as the original and ongoing owners and custodians of this land. The MSA commits itself to actively fight alongside Indigenous peoples for reconciliation and justice for all Indigenous Australians.

3. Confirmation of agenda order

Sub-committee reports are moved to item 10
Special projects are moved to item 8
Julian adds legal advice report-back to item 5
Ephiny adds summary of exec financial motions to item 6

4. Confirmation of previous minutes

Deferred to the next meeting.

5. Legal Advice Report Back

Julian has checked over the exec/MSA rep issue. This is fine. Exec is counted as a sub-set of MSA and not a separate body.

6. Summary of Exec Financial Motions

These are for the period of 12/01/09 – 18/02/09

Simon enters at 2:53

Gemma asks about casual staff for O Week. Julian explains that we need a lot of manpower to sell the Culture Card during O Week because we do not have the numbers ourselves.

Greig clarifies that the Desktop is for Marketing, not for Matt Parker personally.

Julian clarifies that corflute signs are plastic-cardboard signs that we are using for O Week.

The Exec Financial Motions are noted.

5. Reports

Reports due at this meeting:

5.1 Education Public Affairs Report **Attachment: 01/04**
No questions.

5.2 Education Academic Affairs Report **Attachment: 02/04**
No questions.

5.3 Women's Report **Attachment: 03/04**
No questions.

5.4 Welfare Report **Attachment: 04/04**

Lucy passes the chair to Ephiny.

No questions.

Ephiny passes the chair to Lucy.

5.5 Male Queer Report
Submitted at the meeting.

Grieg asks whether it's okay to submit a joint report this time.

General discussion ensues about whether this is okay. It is decided that they will split it in half and submit it to the next MSC.

5.6 Female Queer Report
Not submitted.

5.7 Environment Report
Submitted in the meeting.

Imogen clarifies that this is both her OB Report and Conference Report.

Motion #1:

“That this MSC approves reports submitted on time on bloc.”

Moved: Gemma Buckely

Seconded: Julian Campbell

For: 12

Against: 0

Abstentions: 0

MSC decides to approve other reports individually.

Motion #2:

“That this MSC accepts the Environment Report.”

Moved: Julian Campbell

Seconded: Gemma Buckley

For: 13

Against: 0

Abstentions: 0

Alex’s report also includes the Welfare goals as a joint partnership with Lucy. We will, however, pass this separately.

Omar notes that design difficulties should be dealt with as an organisation. Discussion ensues as to how this is best dealt with.

Julian explains that people should be taking their posters to Marketing.

Ephiny notes that running this sort of basic session is on her to-do list, it just hasn’t happened yet due to orientation.

Madeline says that she’s made 25 posters this year. We can’t take all of these to Marketing.

Gemma says Justin and Lucy have jobs that go beyond making our prop.

Omar says we should do this in training in December.

Motion #3:

“That this MSC accepts the Welfare Report.”

Moved: Julian Campbell

Seconded: Simon Singer

For: 10

Against: 0

Abstentions: 2

Gemma suggests that we defers Steph Hall’s report. It’s too short.

Ephiny will tell Steph that she must resubmit her report.

Queer is also going to resubmit.

Motion #4:

“That this MSC will suspend the pay of Steph Hall, Greig Friday and Naja McFadden if they fail to submit their reports by the next meeting of MSC.”

Moved: Julian Campbell

Seconded: Gemma Buckley

For: 9

Against: 0

Abstentions: 4

5. Annual Goals

5.1 Women's Annual Goals

Attachment: 05/04

Madeline clarifies that they currently have 8 boxes of tampons and that they are trying to get down to 6 boxes.

Madeline has talked to the National Women's Office and Melbourne Uni Women's about the GST on pads and tampons. Imogen asks whether they have considered re-usable pads and menstrual cups. Madeline says they will be promoting both.

Madeline is trying to have a bigger Dissent magazine this year – more than 3 pages including a front cover.

Omar congratulates Madeline on the Ethno-cultural Women's Group.

5.2 Education Academic Affairs' Goals

Attachment: 06/04

Gemma asks whether it's most beneficial for Lauren to spend the most of her time in meetings being preventative. Lauren says yes. Most of the things in meetings do not apply to students at all. Lauren says there is no reason for her to be speaking out most of the time. However, she is also actively working for students in the mean time.

Lynton asks where the Faculty Reps are coming from. Lauren says they are going through her but also through Faculty Clubs, so now she needs to get in contact with the clubs so she can train those reps.

Lauren says that about 60% of faculties are currently running student elections through their faculty clubs. The other 40% just appoint. The ultimate goal is to have all student elections through the MSA at the same time as annual elections.

Lauren explains that it is almost impossible for faculty clubs to publish negative comments regarding faculties on the web or otherwise. This is a legal issue.

We move to **WELFARE GOALS**

Lucy passes the chair to Ephiny

Gemma asks how they plan on advertising the co-op and increasing accountability. Lucy says that last year there were hardly any posters and that it wasn't really recorded where the computers were going out to and the specs of computers given out. They will record all of this in 2009. Another problem has been the doubling-up of application forms in the past. Alex is going to update this form.

Lucy explains that the co-op space has been cut. She has talked to Julian and Ephie about this. Facilities and Services are taking over some of that space for offices. The co-op space is too small now for them to work. The VC has funded this project so they are in the process of getting them a new space or getting them this space back.

Ephiny passes the chair to Lucy

Motion #5:

"That this MSC notes the submitted annual goals."

Moved: Gemma Buckley

Seconded: Julian Campbell

For: 12

Against: 0 Abstentions: 1

6. Media Releases

Gemma says the Constitution already covers this – Julian is the public officer and official spokesperson.

Julian says he's just trying to clarify this.

General consent that this is already established.

Omar says there has always been a principle of departmental autonomy. Julian vetoed a press release that Omar wanted to put out recently. As Office Bearers we should have the ability to put out our own media out.

Gemma says that the constitution has to be changed if we are going to discuss this. It is unconstitutional to change this while it is in the constitutional. Secondly, it is to the organisation's best interest to have a unified view. Thirdly, it is Julian who cops the flak for all of our public opinions.

Lucy enforces a 2 minute speaking time.

Madeline says that MSC does not have the power to change this. Media releases have legal and political issues for the entire organisation.

PROCEDURAL: That we cut the speaking list and move on.

For: 10

Against: 2

General discussion ensues about why dissent exists on substantive motions.

7. Timesheets

7.1 Timesheet – Week 5

Attachment: 07/04

7.2 Timesheet – Week 6

Attachment: 08/04

Keshia has just come back to work and thus we can waive this.

Timesheets are noted.

8. MSC Subcommittee Report-Backs

8.1 Standing Orders Sub-Committee

Has met, the submission will be deferred to next meeting.

8.2 Election Regulations Sub-Committee

Deferred to next meeting.

8.3 Constitution Sub-Committee

Julian thinks we need to do a broader organisational review. He wishes to defer this until May so that this may happen. He also needs to investigate how to conduct a constitutional referendum at the same time as annual elections.

9. Special Projects Fund

Attachment: 09/04

There are a number of questions regarding this. It is rolled over to the next meeting.

Chris enters at 3:53

10. General Business

Gemma has a motion to move on behalf of Omar regarding the bushfires.

Motion #6:

“That this MSC sends its condolences and expresses solidarity with all those who have been touched by the recent bushfires. In particular we stand with the Monash students and staff that have been affected by the fires.

We congratulate the MSA and Monash University for helping to provide immediate relief, in the form of free textbooks, for students at Monash.

To prevent such disasters in the future, we endorse calls by the United Fire-fighters Union to increase funding for fire-fighters and take real action on climate change.”

Moved: Gemma Buckley

Seconded: Simon Singer

Omar explains that the United Fire-fighters Union has been fighting for more investment into fire-fighters in this state. They also released an admirable press release regarding climate change. The government’s negligence on this issue has been a disgrace.

Simon says that since Ash Wednesday there has been a push for more resources for fire-fighters. Other studies have predicted temperatures above 50 degrees for days in a row within 5 years from now.

Julian says that what has happened with the fires has been awful. He would love to offer his condolences regarding the fires, but he is reluctant to point fingers at the government, blaming them for the fires themselves. He does not feel that we know enough about the issue to vote on these together and wishes to separate out the two issues within the motion.

Ali thinks that the focus should be on fire prevention, such as with controlled burning.

Simon withdraws his seconding.

Madeline moves just the first part of the motion containing our condolences.

Motion #7:

“That this MSC sends its condolences and expresses solidarity with all those who have been touched by the recent bushfires. In particular we stand with the Monash students and staff that have been affected by the fires.

Moved: Madeline Schultz

Seconded: Julian Campbell

PROCEDURAL to vote on this:

For: 11

Against: 2

Motion #7 is put.

For: 11

Against: 0

Abstentions: 2

MOTION CARRIED

Madeline seconds the original motion.

Gemma thinks that we need to pass this so that we're doing more than just saying, "we're sorry."

Madeline explains that she does not want to say we blindly support an organisation – we need to be more specific. She would like it amended to be more specific.

Simon says that a broader motion saying that the government should take a more active stance on fire management. It is very difficult to write policy on specific fire management.

Gemma amends the motion to read: "To prevent future bushfire disasters, we call on the government to increase funding for fire fighting and take action on climate change, while consulting with experts in the field."

Gemma withdraws her first motion.

Gemma moves a new motion:

Draft Motion #2:

"To prevent such disasters in the future, we call on the Victorian state government and the federal government to substantially increase funding to the fire-fighting sector and to further consult with sector groups about appropriate fire management policies and the prevention of climate change."

Moved: Gemma Buckley

Seconded: Ephiny Gale

Motion #8:

"To prevent such disasters in the future, we endorse calls by the United Fire-fighters Union to increase funding for fire-fighters and take real action on climate change."

Moved: Imogen Jackson

Seconded: Greig Friday

Imogen explains that she does not know whether people really know what proper fire management practices are. She does not think this is a beneficial thing for this motion. She also likes that the union is specified in this motion.

PROCEDURAL: That the motions be put.

For: 5

Against: 7

PROCEDURAL: 2 minute speaking time.

For: 9

Against: 3

Greig says that issues catalyse political opinions. We shouldn't be afraid of that. We need to say something other than offer our condolences.

Gemma says the only problem she has with the original motion is that it only says to consult the fire-fighter's union. The government also needs to consult other relevant sector groups. The motion that she is moving only broadens the original motion.

Imogen thinks that Gemma's motion is not broad – it's vague.

Patrick leaves at 4:35

Lucy cuts speaking time to 1 minute.

Julian says that he won't be endorsing either of these motions as we have the Royal Commission investigating this at the same time.

Omar says unions support each other.

Julian says this is untrue – look at the Labor party.

PROCEDURAL: That we vote on the motions.

For: 8

Against: 4

The chair rules that the original motion be amended and then we will vote immediately.

Draft Motion #2 is put

For: 4

Against: 4

Abstentions: 5

MOTION FALLS DUE TO CHAIR'S CASTING VOTE

Motion #8 is put

For: 7

Against: 0

Abstentions: 6

MOTION PASSED

Greig says that during this meeting men have been speaking out of turn, leaving the room while a woman was speaking, etc etc. He says that Lucy is not an expert at chairing a meeting but that men should be conscious in these meetings that we are a feminist caucus.

Gemma says that people are abusing Points of Order and Points of Clarification and this is stupid. She didn't feel that men speaking out of turn was an issue. The meeting would have been smoother if Julian had just chaired it.

Madeline says that she interrupts people – it is not specific to gender. General disrespect is different from specific gender disrespect.

11. Next Meeting

The next meeting will be held at 2:30pm on the 5th of March, 2009 in an unconfirmed location.

Meeting closed at 04:43.

**Education Academic Affairs Report
01/04**

Attachment

Education Academic Affairs MSC report 19/02/09

Cross Campus Meetings

The first meeting went off a treat with reps from every campus bar Berwick attending. They gave unanimous support to our semester changes proposal. It was good to get updates from each campus. Gippy are looking to run more campaigns throughout the year but are lacking the manpower – I've volunteered our services to go out there and help them if we can. Corey (Education/Vice President) will be here all day Wednesday so if anyone wants to catch him for a chat (he's pretty cool), please feel free. I've just realised that by the time this is read he'll have been and gone...oh well.

Semester Changes

Our proposal has been given support from all of the Monash campuses, except for Berwick, plus the presidents of all of the major faculty clubs. It's been accepted as a document for the forum with Shoemaker and Willis on Friday.

Library Forum

To be held this Wednesday. I've lobbied the troops from the campuses. For discussion are: opening hours, more power points, more terminals, shorter renewal periods, student equity for student fines, and more!

Academic Progress Committees

Going smoothly – no problems over the past four weeks. BusEco have cancelled heaps of dates which makes me happy. I've started compiling a comprehensive contact list for next year, plus started creating the thank you letters. Still to do are the certificates.

Remission of Course Debt

A discrepancy between granting remission of debt and removing a grade has been found. I lobbied to get it changed at EPPC and it has now been put onto the agenda of the Assessment Working Party (which I am on) for amendment (hopefully).

Academic Board

Have been in communications with Pat Gallus about forming a united front at the first meeting next week. A meeting has been arranged with Gallus, Buckley and myself for Thursday morning for an update about Wednesday's Education Committee meeting and everything else that is on the agenda.

Education Committee

First meeting to be held this Wednesday. I'm probably going to have to argue the merits of supplementary assessments to the non-believers again, so I'm currently preparing myself for that.

Support for extra-curricular activities

It has been brought to my attention that students who obtain entry to certain programs/competitions/special events throughout the semester are rarely given support by the university. This is in contrast to our Monash students who are also high performing athletes who are given plenty of support for their events. In conjunction with Julian, I am looking to create a proposal and speak with Rob Willis about giving support to students who are excelling in areas other than sport.

**Education Public Affairs Report
02/04**

Attachment

Monash Student Council Report II : Gemma Buckley + Omar Hassan (Education Public

Affairs)	
Bookshop Boycott	<ul style="list-style-type: none"> - Edited the Prop (which has now been finalised) - Organised and created other prop for the action, including women's and queer - Created poster and sticker designs and content for the action - Mobilised a number of SAC members to come along to the action.
Speak out	<ul style="list-style-type: none"> - Put together a roster of speakers - Spoke to departments about who would represent them
Student Affairs Committee	<ul style="list-style-type: none"> - Assigned portfolios to SAC members - Begun work with SAC members on writing up position descriptions
Student Amenities Fee Legislation	<ul style="list-style-type: none"> - Did a mail out to Julia Gillard, Kate Ellis and various Senators urging them to support Student control of Student money (Special thanks to Madeline for all her help) - Kept up to date with developments and did a lot of reading + liaising with NUS head office.
Semester Changes	<ul style="list-style-type: none"> - Co-wrote the MSA Semester Changes model with the fabulous Lauren O'Dwyer - Attended meetings with Lauren and Pat Gallus to determine our approach to Semester Changes
National Day of Action	<ul style="list-style-type: none"> - Wrote and sent out a detailed letter to all Clayton Clubs and Societies urging them to support the NDA and giving them practical suggestions as to how to do that - Wrote and sent out a a guide for MSA Departments about how they can help build for the NDA - Had meetings with individual departments about their plans to organise contingents for the NDA - Worked with Greig and Madeline to write some NDA prop for their department show bags for O-week - Set up an NDA Organising Meeting
General	<ul style="list-style-type: none"> - Sold Culture Cards at Enrolments - Host Scheme Camps - Sold Culture Cards at International Enrolments - Pride March - Website Position Description - Media Releases on the Stimulus Package - Worked closely with the NUS National and State branch, including attending various cross-campus meetings, liasing with education officers around the country, and helping out at working bees - Courted and hosted the local media along with Lucy and Alex - Worked closely with Lucy on developing a schedule for Survival Week - Read a never ending supply of articles about

	<p>Bradley, stimulus package and Student Amenities Fees</p> <ul style="list-style-type: none"> - Publicity of Events, including creating Facebook events - Worked with Lauren and the Co-op staff to retrieve a copy of the University Booklist for them - Wrote for Lot's Wife
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Plans for the Next Month	
Bookshop Boycott	<ul style="list-style-type: none"> - Finalise the Poster and Sticker designs - Print all the Prop - Have a successful action and engage many students in the Union and the Education Department
NDA	<ul style="list-style-type: none"> - Set up an organising committee - Book the buses - Finalise the timetable for the week and the day - Use all forms of promotion to build a huge Monash contingent - Write an NDA article for Lot's Wife
Speak out	<ul style="list-style-type: none"> - Finalise the speakers and prep them for the event - Publicise the event and use it to its full capacity to shed light on the issues of the NDA
Student Amenities Fee Legislation	<ul style="list-style-type: none"> - Continue to campaign and lobby and get our model adopted and passed
SAC	<ul style="list-style-type: none"> - Assign all portfolios - Complete position descriptions and get people working on them
eneral	<ul style="list-style-type: none"> - Clean up Activist Space before students arrive back - Improve local media coverage of student issues - Work closely with departments such as Welfare, Women's and Queer - Help organuse and run a successful Survival Week - Get a copy of the booklist for the Co-op

Women's Report	Attachment 03/04
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*Report to MSC 04/09
19/1/2009-16/2/2009
Madeline Schultz
Co-Women's Officer*

Progress in a number of areas has been speeding up in Women's, due to the increasing proximity to the return of students. Most of my work has been focused on preparing events and information for O-Week and the few weeks directly afterwards. Enrolments have unfortunately encroached rather into my schedule, trimming down the amount of pre-emptive organising I've been able to do, but thankfully most projects have remained on track.

WAC:

We were finally able to schedule a WAC in early February, to clear up rather a backlog of discussion. As a result, we have expressed interest from committee members in a number of projects, which are discussed below. This also allowed us to lock in plans for O-Week.

O-Week Planning/ New Students:

Thanks to the provision of showbags from central, the Women's showbags for this year are n mostly complete. As well as containing information about Women's, women's services and fun things like stickers and lollies; the showbags will contain information from departments like Student Rights and Education Public.

Women's focus in O-Week will be on increased engagement, so the week should see a campus covered in Women's posters and stickers. Hopefully, O-Week will give us a boost towards increasing engagement and awareness across the campus.

I was also able to attend the second Host Scheme Camp, to advertise the Women's Department and stay around to speak with new students.

Women's-Only Swimming:

This has now been booked in for the VC's pool and the people in charge of it have agreed to have in properly cleaned in advance, which will be a major improvement over its current state. This will provide a chance for new and old students alike to meet other women and find out new ways to get involved in the Women's Department.

GST on Pads/Tampons:

At the suggestion of one of our WAC members, this campaign is being relaunched. She'll have a petition ready to go by O-Week, and having discussed it with Kait, I'll be passing it on to NUS Women's to consider whether the campaign returns to national status.

Women's Leadership Forum:

This has remained somewhat stalled, as we continue to try to lock in agreements for co-hosting of speakers. I've now contacted Maxine Morand's office to discuss bringing her out as a joint speaker with the ALP Club, and will be contacting Marilyn Warren's office later this week to discuss a joint speaker with the LSS.

Now that we've advertised the search for a webdesigner to the Women's Collective and confirmed the support from the Vice-Chancellor's Fund, I'll be contacting the webdesigner recommended to us later this week. Although delays on this project mean that it is unlikely to be ready by O-Week, we do expect to have it up and running by the end of Semester One.

Liason with External Organisations:

A number of organisations ranging from the Eating Disorders Foundation of Victoria to the Royal Women's Hospital have now sent us brochures for the Women's Lounge and the O-Week showbags. This has also created a number of contacts that we'll be able to utilise later in the year.

Steph and I were able to meet with Nyx, from Melbourne and Hanna, from RMIT. We've now provisionally committed to co-organising a Cross-Campus Women's Culture Week in Semester Two, which will hopefully continue to develop.

Discussions with the White Ribbon Foundation about appointing White Ribbon Ambassadors for Monash have continued, have resulted in a large pile of propoganda spread across my office floor. I hope have the relevant information to allow me to start talking to the University Equity Department within the next few weeks, in order to have the first nominations begin by the end of March.

UNIFEM has contacted us to discuss the joint-hosting of an International Women's Day event. We don't yet have a confirmation on this, and as they've also contacted Melbourne, it may not happen.

University Committees and Departments:

After a meeting in late January with Trevor Smith and Russell Gammie from Security, I was able to confirm that we've been operating with a total misconception of how Security actually operates here at Monash. In the interest of preventing such problems in the future, I'm including here a full brief on what we didn't know about Security:

All Monash Security personnel are licensed, having a requirement of Certificate Three training (Certificate Four is "common")

All Monash Security personnel sent to events with alcohol are licensed Crowd Controllers

All Monash Security personnel have Level Two First Aid Certification

All Monash Security personnel are briefed on Equity and Diversity at Monash

There are roughly 490 cameras at Clayton, as of January 2009

There are a minimum of five patrolling security guards on campus at any given time (24/7, 365)

There are also always backup staff in the control room

There is also always one security guard posted at Halls

Most importantly: the only people allowed to have access to external building keys are Security – if Campus Centre Management tries to make you hire the Building Stewards, it's time to talk to Julian/myself.

Help to Other Departments:

I was able to be the student representative on two days of APCs, for Science and Bus/Eco, as well as an emergency for an Engineering APC.

I spent an entire week in January walking new students through enrolment and selling the Culture Card and Host Scheme. This also continued into February with second round enrolments and international student enrolments. Due to some unforeseen planning issues, I also ended up doing last minute co-ordination for large portions of this time.

I've assisted Education Public with multiple mailouts, to both Clubs and Societies and to Federal MPs.

I've now completed Level Two First Aid training.

I was able to be part of the MSA contingent at the Midsumma Pride March, which was a great deal of fun.

Miscellaneous:

The Women's Room now has a new logbook.

New stickers have now been printed.

The Women's Room has now been repainted.

Welfare Report 04/04	Attachment
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Things Lucy has done:

- Organised meeting with Kristine Papadopoulos from Monash Residential Service to learn more about their emergency housing system
- Helped sell culture cards and host scheme
- Attended the office bearer/staff meeting
- Attending host scheme camp one for a day and gave a spiel about Welfare and also helped out with Student Theatre.
- Written Welfare report for Lot's wife for the first edition.

- Spent time with journalists/photographers from the Monash journal and leader to do articles on the government's stimulus package
- printed off the two articles from the Monash journal and leader to be put up in office and put on file
- Attended SAC meeting 2
- Met with Ephiny to discuss what Welfare had done since last meeting.
- Attended MSC meeting 2
- Set up meeting with short courses about supplying discounts for survival week
- With Gemma organised survival week and planned out what is needed and when.
- Applied to use part of the dining hall for the whole of survival week for a photo exhibition/competition on student Welfare.
- Initial discussion with Sarah Walker about the photo exhibition and her helping out, and have set up a meeting time with her to discuss it further.
- Researched and gathered some stats and quotes on job losses and the effect on casual and part time employment, how the economic crisis is affecting students, and passed this on to Liam (queer officer NUS)
- Talked to Julian about providing clothes from the survival centre to the Bushfire victims.
- Referred a student on to the appropriate harassment officers to deal with her query.
- Completed first aid training certificate 2 thingy on Thursday and Friday.
- Talked to student about a monitor she wants to pass on to Computer Co-op and arranged for her to drop it by the office when she can.
- Helped another student un-enrol from her course.
- Met with a student about donating curtains to Survival Centre
- Reorganised survival centre and washed all dirty pots and pans that were donated.
- Met with Engineers without borders and The Computer Co-op about the year ahead and how to best improve on last year.
- Sat on the Culture card table for half an hour on Monday
- I've forgotten everything else.

Women's Annual Goals	Attachment 05/04
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Women's Department Annual Goals:

- Events
 - Revive Blue Stocking Week
 - Increase the number of Self-Defence Workshops run to 3
 - Continue the Feminist Reading Group
 - Start up regular Crafternoons in the Women's Room
 - Revive the Ethno-Cultural Women's Group
 - Start up the Muslim Women's Network
 - Run ten Women's Leadership Forums, using speakers external to the university
 - Start up Thursdays in Black morning teas
 - Run a lunch or dinner for International Women's Day
 - Revive Women's Culture Week, to be run as a cross-campus event
 - Revive International "No Diet Day" on campus
 - Start up Feminist Movie Nights
- Campaigns
 - Restart the No GST on Pads and Tampons Campaign
 - Increase on-campus engagement with the campaign against violence against women
 - Organise a White Ribbon Ambassador and White Ribbon Youth Ambassador for each faculty
 - Run other campaigns as issue re-arise

- Increase overall involvement in the Women's Department
- Reduce the Women's tampon-collection to 6 or less boxes
- Get the Women's Leadership Website up and running
- Get a Women's Department seat on the Vice-Chancellor's Taskforce for the Advancement of Women
- Increase submissions to Dissent to four or more pages
- Find a supplier for free pads
- Have one Women's article in every edition of Lot's Wife

Academic Academic Affairs' Annual Goals	Attachment 06/04
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Lauren's Yearly Goals

- Successfully complete APC process
- Create comprehensive APC contact list
- Streamline the APC training process
- Liaise with faculty clubs about which of them are approached by faculties to provide reps for APCs and other similar panels so as to regulate where all the reps are coming from and what training they are getting
- Work with Ed pub as much as possible on their campaigns
- Regularly attend all the meetings that I am assigned to. Work in a preventative way the majority of the time – contributing where I can but letting the academics do their jobs until something pops up relating specifically to the students.
- Create regular submissions and get feedback from students to take back to my meetings and present to the boards about what the student opinion is
- Coordinate and maintain regular cross campus meetings
- Use my relationship with Emily at Caulfield to maintain a good working relationship with Caulfield for the year
- Get into contact with Berwick
- Try to get the other campuses Education officers to attend all the of the meetings that they are invited to for the entire year, so that the student associations' reputations and validity of these bodies are maintained
- Obtain a couch so that my smaller training sessions in my office are more comfy
- Coordinate rep training for MUISS
- Work with faculty clubs to get elections up and running for all faculty rep positions
- Work with Ed Pub to get a booklist for the Co-op bookshop
- Review the University's Discipline policies and procedures to ensure that students won't be stuffed over when the new reporting procedures for all law students and potential law students are introduced
- Maintain the colour coordinated folders of my predecessors
- Create 'Lecturer awards' for lecturers who engage students, and maintain the policies protecting students, ie. Week 13 policies.
- I've noticed I'll be doing a lot of 'maintaining'
- Get around to cleaning the office and get rid of the stuff that Dash has left behind. Clean her tropical pot plant mess
- Fight against the university's proposed semester changes

Timesheet – Week 5	Attachment 07/04
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Timesheet – Week 6	Attachment 08/04
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Special Projects Fund

The Special Projects Fund was set up to encourage and reward MSA departments who wish to extend their activities and projects beyond the limitations of what has been done in the past, and their own budget.

Applications for funding must meet a number of important requirements before they are considered. Below is a checklist of requirements that applications must meet, along with an outline of the application, consideration and acceptance process.

This year, the Treasurer will be accepting applications until November 2nd 2009. This enables MSA departments to apply at any point during the year.

Portions of the line item will be allocated to each semester to ensure that projects established in second semester do not lose out. If the portion for semester 1 is not entirely expended, the surplus will roll over into semester 2. This will occur on July 1st 2009. The total for 'Special Projects' may be subject to increase if this resource is being sufficiently used, and new funds made available.

The split as it stands is as follows:

Semester 1: \$17,000

Semester 2: \$8,000

If anyone has any questions, please contact the MSA Treasurer (Sarah Cousins) for more information.

Requirements

- The special projects fund is only available to MSA departments and divisions.
- Must be of the benefit of Monash Clayton students
- Must be used to extend current projects within the department/division beyond current capacity, **OR**
- Must be used to help set up new programs within the department/division, **OR**
- Must be on behalf of the broader MSA rather than specific departments.
- It must be shown that the department is unable to fund the project themselves.
- Must be shown that other sources for funding have been considered/explored (eg. Grants from elsewhere)
- Must be compliant with the MSA constitution, relevant MSA policies, and any relevant decisions made by Monash Student Council.
- Minimum of 3 quotes must be provided as required, indicating incl. or excl GST. **OR**
- A reasonable, estimated and detailed draft budget must be provided, if the project is particularly difficult to provide quotes for
- Regardless, some sort of potential budget, indicating incl. or excl. GST must be submitted with all applications

Process

Your department must put together an application outlining the project, how it meets the above requirements, include any relevant documentation, and a statement of the amount requested indicating inclusive or exclusive of GST.

This report must be submitted to the Treasurer for consideration. If the submission meets all requirements, it will go to the next stage. If the report fails to meet requirements, the department will be notified, and the application does not go to the next stage.

Applications that meet basic requirements will go to Monash Student Council if expenditure is over \$5,000 and to Executive if it is below \$5,000.

If one of your projects is pending and more information is requested please prepare it early so a purchase can be done as soon as possible. If you need to amend your submission please see the Treasurer.

Important Dates

Semester 1 funding allocation roll over – July 1st, 2009

‘Special Projects’ application closing date – November 2nd, 2009

Application for 'Special Projects fund'

Date:

MSA Department/Division:

Contact –

Name:

Number:

Brief description of project:

Amount requested: \$00.00 excl. GST

Checklist:

- Includes a brief outline of how it meets ALL the listed requirements
- Includes all relevant quotes (minimum 3) or detailed budget
- Includes any further relevant documentation
- Includes a potential budget

How do you meet Requirements

- This project benefits Monash Clayton students by:

- How will this application extend current projects within the department/division beyond current capacity; Help set up new programs within the department/division; or be of benefit to the broader MSA rather than department specific:

- Does this project comply with:
 - MSA constitution;
 - Relevant MSA policies; or
 - Any relevant decisions made by Monash Student Council.

If not, please provide a brief explanation.

- The Department/Divisions is unable to fund the project out of their own budget because:

- Please list the other sources of funding that have been considered/explored and an explanation as to why these were not taken up:

- 1.
- 2.
- 3.

Please attach your proposed budget, quotes and any other relevant documentation here.